

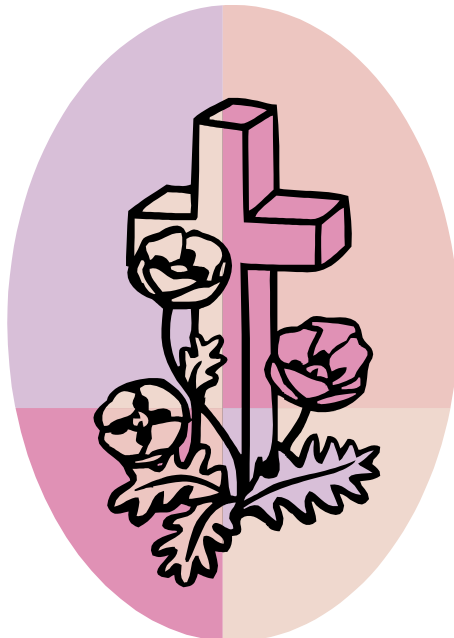


## Christ Redemption Tabernacle Church

*"We're More Than A Church"*

# Funeral Service Request Packet

## For Non-Members



*But I would not have you to be ignorant, brethren, concerning them which are asleep, that ye sorrow not, even as others which have no hope.*

*For if we believe that Jesus died and rose again, even so them also which sleep in Jesus will God bring with him. For this we say unto you by the word of the Lord, that we which are alive and remain unto the coming of the Lord shall not prevent them which are asleep. For the Lord himself shall descend from heaven with a shout, with the voice of the archangel, and with the trump of God: and the dead in Christ shall rise first: Then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air: and so shall we ever be with the Lord. Wherefore comfort one another with these words.*

**I Thessalonians 4: 13 – 18.**

339 22nd Street  
Niagara Falls, NY 14303  
716.285.2990 (Office) 716.284.1368 (Fax)

Visit Us: [www.christredemption.org](http://www.christredemption.org)  
Email: [contactus@christredemption.org](mailto:contactus@christredemption.org)

*District Elder Kevin Dobbs, Pastor*



# Christ Redemption Tabernacle Church

*"We're More Than A Church"*

## Non- Member Request for Funeral Services

A funeral is a sacred occasion. Christ Redemption Tabernacle Church (C.R.T.) ministerial and lay staff wants to minister to your family and friends during these difficult days. The following information has been prepared to assist in the planning of a service that will honor our Lord and Savior Jesus Christ as well as the person whose life is being celebrated. This information is our way of helping you know what C.R.T. can do to assist you during this time.

### 1. Availability of C.R.T. Facilities

Christ Redemption Tabernacle's ministerial and administrative staff will do everything possible to support your family for the use of the facility for a funeral service. The following guidelines will assist you and us:

1.1 Funeral services must be scheduled in such a way that they do not conflict with Worship Services or scheduled ministry. A service may begin between 10:00 am and 1:00 pm Monday through Saturday, and the repast should be completed within two hours of the end of the funeral service at the church, allowing the room to be restored by 5:00 pm. Sunday funerals are not permitted.

1.2 Fees for services are listed on page 7.

### 2. Ministerial Participation in the Service

The funeral service for your loved one is a very important time for your family and friends and it is very important to us. It is essential that the elements of the service be consistent with the Christian beliefs and standards of Christ Redemption Tabernacle Church.

### 3. Planning the Service and Music

All music must be consistent with the Christian beliefs and standards of Christ Redemption Tabernacle Church.

3.1. A copy of the funeral program should be provided to the CRT Administrative Office no later than 48 hours before the service, preferably sooner. If you would like for our office to design the program we need to know at least 72 hours in advance.

### 4. Flowers and Decorations

The C.R.T. sanctuary provides a beautiful setting for a sacred and dignified service. The church recognizes that displays of certain mementos or pictures of the deceased may be desired by the family. We want to respect those wishes whenever possible. The following guidelines will be applicable in these situations:

4.1 If the schedule permits, the church will be opened to receive flowers up to 2 hours before the scheduled time of the service.

4.2 Displays or pictures must be appropriate to a Christian Worship setting.



# Christ Redemption Tabernacle Church

*"We're More Than A Church"*

- 4.3 It is the responsibility of the presiding funeral home to work with the Administrative Department of C.R.T. and the family for the desired disposition of the flowers and decorations, no later than 2 hours after the conclusion of the service and no later than 4:00 pm.
- 4.4 Floral tape may be used. Nails, tacks, staples or screws in the walls or the pews are not permitted.
- 4.5 We will be unable to move any furniture, including instruments from the pulpit for the service(s).

## 5. Parking / Traffic Assistance

We will do our best to accommodate needs for traffic control and parking assistance.

## 6. Repast / Fellowship Hall (Multi-Purpose Room)

As space allows, the church will do everything possible to accommodate requests for the use of the Fellowship Hall or other necessary rooms for a repast/family fellowship meal following a funeral. The following guidelines apply to fellowship meals:

- 6.1 **CHRIST REDEMPTION TABERNACLE IS NOT RESPONSIBLE FOR PREPARING OR SERVING FOOD FOR THE REPAST. The family must have designated individuals to assist for this occasion.**
- 6.2 Room availability will be determined based on previously committed times/days on the Church calendar.
- 6.3 Repasts are scheduled Monday - Saturday in such a way as to not conflict with Worship Services or scheduled ministry; therefore, Monday-Friday, they are to be completed and the room restored by 5:00 pm.
- 6.4 Consumption of alcohol and/or smoking is not permitted on any part of the Christ Redemption Tabernacle Church.
- 6.5 Christ Redemption Tabernacle Church assumes no liability for food from outside sources.

**Please let our Administrative Office know if you have additional questions.**



# Christ Redemption Tabernacle Church

*"We're More Than A Church"*

## RENTAL AGREEMENT

### A. PROVISIONS

1. NO SMOKING permitted inside the building or on any outside property of the C.R.T.
2. NO ALCOHOLIC beverages permitted on the C.R.T. property.
3. Absolutely NO FOOD, DRINKS, GUM CHEWING in the C.R.T. Sanctuary.
4. No admission charge shall be collected by the renter. Any event that includes fund raising must be approved in advance by the C.R.T. Administrative Office.
5. No one is permitted to borrow or remove any C.R.T. property.
6. The furniture, musical instruments, fixtures, etc, are not permitted to be moved unless permission is given in advance during contractual meetings with C.R.T. Administration.
7. No decorations of any kind shall be applied by staples, tape, nails, thumbtacks to any fixtures or walls on the interior or exterior of the building.
8. Special attention must be made to control noise or music that would disturb neighbors or create a nuisance. Please inform your guests, musicians, DJ's etc.
9. Children MUST BE Supervised and under control at all times.
10. Running and Horseplay is prohibited anywhere on the C.R.T. property.
11. C.R.T. requires a C.R.T authorized person to be available and on premises during the entire time of your event. For each hour or part thereof in excess of the stated granted hours for the rental of Christ Redemption Tabernacle, there will be an additional fee of \$50.00 per hour , payable in advance.
12. C.R.T. is NOT RESPONSIBLE OR LIABLE for any property brought or delivered to C.R.T. premises, or for theft, fire, or damage at any time that it remains on the premises.
13. Rentals are for rooms specified on the Information Sheet only. Attendees are not permitted in other rooms in the building, other than restrooms. Room use for Rehearsals, Dressing Rooms, etc. is included in the rental fee, and must be indicated at the time of contract. If other groups/ meetings are scheduled elsewhere in the building, renters shall make every effort to avoid disturbing their activities.

\_\_\_\_\_ Renter's Initials



# Christ Redemption Tabernacle Church

*"We're More Than A Church"*

## **B. SECURITY DEPOSIT**

1. A security deposit of \$100.00 is required the day the contract is signed in order to guarantee the day and time the function will be held. If the contract is cancelled by C.R.T. for any reason, the deposit will be refunded.
2. The security/ damage deposit shall be refunded within seven business days (15) days after the inspection of the premises following the event, less the cost of any expenses that may have occurred as a result of damage to the premises, furnishings, equipment, instruments, theft, or unusual or excessive cleanup, and/or additional time used over the granted hours as shown on the contract. If any expenses should exceed the amount of the Security Deposit, the applicant agrees to pay the difference. If the Niagara Falls Police Department or Fire Department should respond to any disturbance, for any reason, the event will be terminated and the entire security deposit is forfeited.

**I have read and understand all of the contents of the rental contract and agreement, and agree to abide by the provisions and terms set forth therein. I acknowledge receipt of this rental contract.**

Renter's Signature \_\_\_\_\_ Date     /    /    

C.R.T. Representative \_\_\_\_\_ Date     /    /



# Christ Redemption Tabernacle Church

*"We're More Than A Church"*

## NON - MEMBER REQUEST FOR FUNERAL SERVICES Information Form

PLEASE PRINT

DATE REQUESTED: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_ (a.m.) \_\_\_\_ (p.m)  
Month Day Year

NAME OF DECEASED: \_\_\_\_\_  
First Middle Last

Address: \_\_\_\_\_  
Street / Apartment No. City State Zip Code

Home Phone: \_\_\_\_\_ Age: \_\_\_\_\_

Church Affiliation: \_\_\_\_\_

FUNERAL HOME BEING USED: \_\_\_\_\_

APPLICANT'S NAME (Contact Person) \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_ Contact Phone No: \_\_\_\_\_

### INDICATE FACILITIES NEEDED:

\_\_\_\_ Sanctuary \_\_\_\_ Fellowship/ Multi- Purpose Room (Seats \_\_\_\_ max capacity)

### INDICATE SERVICES NEEDED:

\_\_\_\_ Musician # \_\_\_\_ Bulletins \_\_\_\_ Ushers & Nurse

\_\_\_\_ Pastor Dobbs as Eulogist

\_\_\_\_ Pastor Dobbs as Officiant

\_\_\_\_ C.R.T. Minister as Eulogist/

Officiator

\_\_\_\_ Other Pastor/ External Minister

Reviewed By: \_\_\_\_\_

Administration Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Cc: District E



# **Christ Redemption Tabernacle Church**

*"We're More Than A Church"*